

## Transfer In: Release of Immigration Record to Hawaii Pacific University

*For students transferring in to Hawaii Pacific University (HPU)*

PLEASE COMPLETE THE FOLLOWING STEPS TO ENSURE PROPER TRANSFER FROM YOUR HOME INSTITUTION.

- Submit a completed Statement of Financial Sponsorship (SFS) Form along with liquidable financial documentation(s) in English. Financial proof must be dated within the last nine months to demonstrate your ability to cover at least one year of academic and living expenses at Hawaii Pacific University. Please email [i20@hpu.edu](mailto:i20@hpu.edu) or mail these documents to Office of International Students and Scholars (OISS)
  - SFS Form can be found at: [hpu.edu/oiss/forms](http://hpu.edu/oiss/forms)
- Complete the **Section One** of this form. You must sign and date it
- Have your current international student advisor complete the **Section Two** of this form and return it to you
- Submit the completed form to HPU OISS ([i20@hpu.edu](mailto:i20@hpu.edu)) along with a copy of your Form I-20 (F-1 status) or DS-2019 (J-1 status)

### SECTION ONE: COMPLETED BY THE STUDENT

Family Name: \_\_\_\_\_ First Name: \_\_\_\_\_

Email: \_\_\_\_\_ HPU ID: @ \_\_\_\_\_

SEVIS ID: N00 \_\_\_\_\_ Phone Number: \_\_\_\_\_

U.S. Address (Required): \_\_\_\_\_

Home Country Address (Required): \_\_\_\_\_

I am currently on OPT or Academic Training (AT):  YES  NO  UNKNOWN

I will leave the United States before starting my new program:  YES  NO  UNKNOWN

Dates I will be traveling outside the United States: \_\_\_\_\_

Suggested SEVIS record release date (if known): \_\_\_\_\_

Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### SECTION TWO: TO BE COMPLETED BY INTERNATIONAL STUDENT ADVISOR AT CURRENT INSTITUTION

Last day of term attended (mm/dd/yy): \_\_\_\_\_ SEVIS Release Date (mm/dd/yy): \_\_\_\_\_

Has the student acted in accordance with USCIS regulations?  YES  NO  UNKNOWN

Name of Institution: \_\_\_\_\_ Name of (P)DSO/(A)RO: \_\_\_\_\_

Title of (P)DSO/(A)RO: \_\_\_\_\_ Phone & Email: \_\_\_\_\_

Comments: \_\_\_\_\_

(P)DSO/(A)RO Signature: \_\_\_\_\_ Date: \_\_\_\_\_