

F-1 STUDENT PROGRAM EXTENSION FORM

Complete this form and submit it at least 30 business days before the end date on your current Form I-20 to OISS. Failure to apply for your I-20 extension before the expiration date means that you are no longer eligible for an extension. Extensions are granted for a **maximum** of one year at a time.

Before submitting this form, student must:

- Complete and attach an updated Statement of Financial Sponsorship form – *found on the OISS website*
- Attach required financial statement or letters showing proof of coverage for the requested extension period

In addition to the requirements listed above, **degree-seeking students** must also:

- Meet with their Academic or Faculty Advisor and complete Section B (see page 2)

SECTION A: TO BE COMPLETED BY THE STUDENT:

Family Name: _____ First Name: _____ HPU ID: @ _____
(As appears on the passport and visa)

Non-HPU Email: _____ Phone #: _____

HPU Program: _____ Degree Level: UNDERGRADUATE GRADUATE

Student Eligibility Requirements for an F-1 Program Extension

You must meet the following criteria in order to be eligible for a program extension:

1. You must be in valid F-1 status, having maintained a full course load each Fall and Spring semester enrolled at HPU
2. You must be able to demonstrate compelling academic or medical reasons that necessitate the extension of your I-20 (*degree-seeking students*) or have received approval from your home university (*visiting students*)
3. You must submit proof of financial coverage for the requested extension period (Statement of Financial Sponsorship and bank statements, funding letter, etc.)

Students are **not eligible** for an F-1 program extension if any of the following applies:

1. You have satisfied all requirements for graduation/completion of your program
2. You require additional time to complete any withdrawn courses or courses graded as incomplete
3. You want to prolong your stay in the United States (*degree-seeking students*)
4. You fail to obtain an extension before the completion date listed on your I-20

By signing below, I verify that I have read and understood the eligibility for an F-1 student program extension. I agree and comply with the regulations above.

Student's Signature: _____ Today's Date (mm/dd/yy): _____

Degree-seeking students: Continue to page 2 →

THIS PAGE FOR DEGREE SEEKING STUDENTS ONLY**SECTION B: TO BE COMPLETED BY THE ACADEMIC OR FACULTY ADVISOR:
FOR DEGREE-SEEKING STUDENTS ONLY**

Family Name: _____ First Name: _____ HPU ID: @ _____

(As appears on the passport and visa)

The student listed above has informed (OISS) that they require additional time to complete their academic program. U.S. Citizenship and Immigration Services (USCIS) will permit our office to extend a student's program completion date for compelling academic or medical reasons [8 CFR 214.2 (f)(7)(iii)]. Delays caused by academic probation or suspension are not acceptable reasons for a program extension.

1. To be eligible for a program extension, **the student must be engaged in full-time academic standing.**
2. **A student who has satisfied all requirements for graduation/completion of academic program cannot be enrolled for other purposes without taking action to maintain status.** Even if the school continues to enroll the student (e.g. for administrative purposes), a student who has completed all academic program requirements must apply for OPT, apply for a change of status, or depart the United States in order to maintain status.

Academic Advisor Verification

1. **What is the student's updated expected date of program completion:** _____
Please note that extensions are granted for a maximum of one year at a time
2. **How many additional credits are required for the student to complete their academic program:** _____

This student is in good standing and is making normal academic progress towards the completion of their degree. The student has not completed the current academic program as a result of:

- A change in academic program from: _____ to _____
- Documented medical illness – *student must see OISS advisor for additional requirements*
- A delay caused by unexpected research problems (*thesis students only – please provide information on the status of student's thesis*)
- Other – please explain or attach additional documentation: _____

Additional comments:

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By signing below, I verify that this student is in good standing and is making normal academic progress towards the completion of their program.

Academic or Faculty Advisor Name: _____ Phone Number: _____

Academic or Faculty Advisor Signature: _____ Today's Date: _____